

Campus Security Information (Revised on September 2, 2026)

Building Access and Maintenance

The College campus is for the use of students, faculty, staff, and their invited guests, and those on official business. The entrance of St. Francis College is located at 179 Livingston Street. All members of the College community must swipe their identification card at the bollards upon arrival. All guests must present identification and register with our Security Team. Guests will then be directed to their place of business or met in the lobby by their host. As people enter the building they are monitored by our Security Team, which covers the front desk during normal building hours, Mon-Fri 7:00am-10:00pm, Saturday 8:00am-5:00pm. Please check SFC's Visitor Policy for further information, <https://assets.sfc.edu/content/documents/SFC-Visitor-Policy-February-2025.docx.pdf>

Patrols are performed randomly to ensure all exits are properly closed and to ensure the safety of everyone in the building. In addition to our Security Team, security cameras monitor various areas on Campus. Students, faculty, staff, and visitors are encouraged to report all suspicious activity or dangerous conditions to the security team, (718)489-2100

Security Desk

The Security Desk is located in the main entrance lobby and is manned during normal business hours. The security officer at this desk is available to receive emergency calls, (718)489-2100. Each security officer is equipped with a radio and is always in voice contact with the lead security officer on duty and his or her fellow security officers. All incidents are logged and reported to the Campus Security Consultant, V.P. of Facilities, V.P. Enrollment Services and Community Engagement, AVP of Student Affairs and the Assistant Dean of Multicultural Student Affairs & Residence Life.

There are QR Codes in every classroom, office and other areas of the campus that will connect you via your mobile device to the security desk should need arise.

The V.P. of Facilities and Campus Security Consultant are charged with the responsibility of overseeing the security function at St. Francis College. All emergencies, incidents, crimes, and other problems are reported by security officers to the Facilities and Student Affairs departments. When the Facilities and Student Affairs departments are not staffed these reports are sent electrically to the V.P. of Facilities, V.P. Enrollment Services and Community Engagement, AVP of Student Affairs and the Assistant Dean of Campus Life & Resident Life and escalated to the appropriate administrator.

Reporting Criminal Activity

St. Francis College encourages all students and members of the College community to be fully aware of the safety issues on campus and to act to promptly to report any illegal or inappropriate activities. Personal awareness and applying personal safety practices are the foundation of a safe community.

To report a crime in progress or an emergency, please contact 911. Then please call (718) 489-2100, the College's dedicated emergency line.

For additional information about St. Francis College's safety and security policies and procedures, please refer to the College's Annual Security Report, available on the College's Safety & Security website or through Mr. Guy Page, gpage@sfc.edu

Emergency Notification

We urge all students to register for SFCALERTS, the college's emergency notification system, that will automatically send an emergency message to your cell phone and home in the event of a significant emergency or dangerous situation involving an immediate threat to campus. Please visit www.sfc.edu/sfcalerts for further information. Students can update their notification information by visiting the mySFC portal. This is not a substitute for reading the entire Emergency Action Plan and attending trainings.

For Emergency Update information, check www.sfc.edu, or call (718) 522-2300 for a recorded message.