



# ST. FRANCIS COLLEGE

## Advisor Recommendation for CPT

Curricular Practical Training (CPT) employment is an integral part of an established curriculum and is available to F-1 students who have been lawfully enrolled on a full-time basis for at least two consecutive terms. To be considered CPT, the work must not only be related to the major field of study, but also be an integral part of the curriculum.

***There are two types of CPT:***

1. *Required part of program* – the program requires employment in the field of study to graduate.
2. *Non-required part of program* – the practical experience is for credit and directly related to your field of study. You must be enrolled for the course while engaging in this type of CPT.

**The following is to be completed by the advisor, NOT the student**

Date: \_\_\_\_\_

Student name: \_\_\_\_\_

SFC ID: \_\_\_\_\_

Major: \_\_\_\_\_

Course code for CPT: \_\_\_\_\_

Number of credits for CPT: \_\_\_\_\_

Semester of internship/independent study: \_\_\_\_\_

**CPT is NOT meant to be a convenient employment opportunity. Employment for CPT must have a valid educational purpose in the student's program of study as an integral part of an established curriculum and must be directly related to the student's declared major [8.CFR 214.2(f)(10)].**

Advisor name: \_\_\_\_\_

Advisor signature: \_\_\_\_\_

Academic department: \_\_\_\_\_

Once you have the necessary signature above, return this form, a copy of your schedule showing you are enrolled in the internship/independent study course, and the job offer to SFC International for review.

P/DSO name: \_\_\_\_\_

P/DSO signature: \_\_\_\_\_