



# ST. FRANCIS COLLEGE

## THE SMALL COLLEGE OF BIG DREAMS

### Housing Application and Deposit Form 2012-2013

*Please fill out clearly and legibly:*

Full Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School ID# \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone#: \_\_\_\_\_

#### **Academic Year Room Rate 2012-2013 (Period 8/30/2012 – 5/22/2013)**

**\*\* Please note if you are an incoming freshman you are required to live in a triple.**

- ☐ Weller Double [shared]: \$12,600 per year [per person]
- ☐ Weller Studio Triple [shared]: \$12,400 per year [per person]
- ☐ Clark Double : \$14,720 per year **(Men's & Women's Basketball Players Only)**
- ☐ Clark Lofted Triple [shared]: \$12,800 per year [per person]
- ☐ Clark Deluxe Triple [shared]: \$14,100 per year [per person]

#### **Residence Hall Terms of Occupancy**

1. All Housing Contracts/Assignments are for the **entire academic year**. There will be no contract cancellation unless a student withdraws or is withdrawn from St. Francis College or is granted a leave of absence. If cancellation is not for any of the aforementioned, payment is still required.
2. A \$1,000 non-refundable housing deposit, payable to "St. Francis College", is required to be postmarked by May 1<sup>st</sup> 2012 in order to be assigned a room in housing for the 2012-2013 academic year. Due to a limited number of rooms available, we are operating on a first come first serve basis. Deposits will not be accepted for currently enrolled students who owe a balance to St. Francis College.
3. The students will check-in and check-out of their room assignment on the dates established by St. Francis College.
4. The College and Resident hall full-time staff and security shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, and maintenance repairs or to monitor compliance with the College's rules and regulations. Advanced notice will be adhered to at all possible times.
5. Quiet hours are in effect from 10:00 p.m. – 8:00 a.m., seven days a week. Common courtesy should prevail throughout the day. Guest policies have been established for each of the residence halls and are outlined in a housing material and website. Violation of a quiet hour policy or the guest policy will lead to disciplinary action by the Dean of Students.
6. The use of alcohol or illegal drugs or narcotics is forbidden and is grounds for suspension or expulsion from the Residence Hall.

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### Residence Hall Terms of Occupancy continued

7. Pets, fire arms, weapons of any kind, firecrackers or explosives, illegal drugs or narcotics, alcoholic beverages, or devices with open flames are prohibited.
8. Possession and or use of cooking and other household appliances in the residence hall other than what is already present is prohibited, including but not limited to heading coils, hot plates, open-faced electrical appliances, space heaters and toaster ovens.
9. Violations of the rules of conduct outlined in the Student Handbook constitute grounds for disciplinary action, including removal from the Residence Hall, and or the College.
10. The College shall not be liable to the student for loss, theft or damage to personal property.
11. St. Francis College adheres to the College refund policy as outlined by the Office of the Registrar.
12. St. Francis College reserves the right to change a student's housing assignment in certain circumstances.
13. Smoking is prohibited in the Residence Hall.

**\*\*\*To reserve a space: Please attach a nonrefundable deposit check of \$1,000 made payable to St. Francis College. The deposit will be used towards fall semester housing costs.**

**I have read the above and agree to abide by tall the provisions therein. I understand that the premises are to be used only by duly registered students of the College and only while a fulltime enrolled student in good academic standing. I understand and agree that I must evacuate the premises immediately upon my termination of my status as student. I also understand that I must conform to the policies of the Residence Hall where I live and that I am financially responsible for the room to which I have been assigned for the entire contract.**

**Student Signature\_\_\_\_\_Date\_\_\_\_\_**

**Parent/Guardian Signature\_\_\_\_\_Date\_\_\_\_\_**  
**(parent/guardian must also sign if student is not 18 years of age)**

For Staff Use Only

Date\_\_\_\_\_ \$1,000 Deposit\_\_\_\_\_ Building/Room Assigned\_\_\_\_\_ Staff\_\_\_\_\_

**If you have any questions about housing contact the Residence Director at (718) 489-3415.**