



ST. FRANCIS COLLEGE

Assistant Coach of Men's and Women's Volleyball

About St. Francis College:

We are committed to diversity, equity, and inclusion and serve one of the most diverse student populations in New York City and the country. St. Francis College has a 160-year history of serving New York City's low-income, working class and immigrant families, and a mosaic of diverse individuals, offering our students opportunity—the opportunity to pursue a college education that is accessible and affordable and to use their hard-earned degree and experience to build careers and achieve economic mobility. Today, St. Francis College's student body is one of the most diverse in New York City and the nation: 28% of students identify as Hispanic, 24% Black, and 26% White. Over 60% of students are female and 47% receive federal Pell grants. Candidates who are culturally competent and have the professional skills, experience and desire to engage with a collaborative and diverse college and community, are particularly sought after for employment with the College. To learn more about St. Francis College and our commitment to diversity, equity and inclusion, please visit us at <https://www.sfc.edu/>.

Job Summary: Reporting to the College's Director of Volleyball/Head Women's Volleyball Coach in the department of Athletics, the Assistant Coach of Men's and Women's Volleyball is responsible on a full-time basis to assist with the overall direction and oversight of the men's and women's volleyball program.

Duties and Responsibilities:

- Assist the Head Coach with the direction and oversight of the program, with a focus on athletic performance, recruitment, and retention.
- Perform all duties in conjunction with the Assistant Director of Athletics/Business, who is the designated sport administrator.
- Assists with in-season student-athlete physical and mental preparation, and reviewing scouting reports in preparation for upcoming matches.
- Organizes team meetings, including a pre-season meeting for purposes of completing all St. Francis College, Northeast Conference, and NCAA required forms.
- Remains in constant communication with the Head Coaches regarding transportation, budgeting, match preparation, and student-athlete conditioning/preparation.
- Working with the Assistant Director of Athletics/Business, is responsible for all team travel arrangements and finances.
- Works with the Athletic Training staff to confirm the status and health of the student-athletes.
- Works with the Athletic Academic Advising staff to monitor and promote student-athlete academic progress, understanding that academics is the top priority of the program.
- Complies with all NCAA, Northeast Conference, and St. Francis College regulations and policies; maintains communication with the Assistant Director of Athletics/Compliance to ensure that regulations are clearly understood and followed.
- Performs other duties as assigned.

Qualifications:

- Bachelor's Degree.
- 1-2 years of experience of coaching volleyball at the collegiate or elite club level.
- Ability and desire to work in a fast paced, flexible, diverse and engaging work environment.
- Excellent written and verbal communication skills.
- Excellent computer and social media skills.
- No prior involvement with NCAA major rules violations.
- Commitment to the academic success of student athletes.
- Knowledge of, and commitment to, all NCAA rules, and successful completion of the NCAA Coaches Certification Exam on an annual basis.
- Valid CPR and AED certification
- Ability to quickly establish rapport with student-athletes and Athletics administration and coaches.
- Ability to relate to the many different constituent groups and a commitment to campus diversity, equity and inclusion.
- Culturally sensitive, caring and friendly with a deep understanding and appreciation of a multi-cultural college community and the Franciscan traditions of St. Francis College.

St. Francis College is committed to providing opportunities to all persons without regard to sex, race, creed, color, religion, national origin, citizenship status, age, disability, marital status, gender identity or expression, predisposing genetic characteristics, status as a victim of domestic violence, sexual orientation, status as a Vietnam-era or special disabled veteran, or any other characteristic protected by law in its education programs and activities or employment. The College is an Affirmative Action, Equal Opportunity employer and we are strongly committed to equity and to increasing the diversity of our faculty, staff, students, and the curriculum. Applications by members of all underrepresented groups are encouraged.

Interested applicants can apply by clicking [here](#).