Attendance

179 Livingston Street, Brooklyn, NY 11201 • Office of Academic Affairs • academicaffairs@sfc.edu

St. Francis College is not an attendance-taking institution. The College's attendance and academic engagement policy applies to all course formats and instructional methods.

At the beginning of each semester and before the official census date, faculty members verify enrollment by identifying students who have never attended or participated in a course, regardless of the course format. After this initial verification, faculty are not required to maintain formal attendance records.

Faculty may establish attendance and participation expectations based on the requirements of their courses, and these expectations are outlined in the course syllabus. Students are responsible for completing all course requirements and demonstrating active engagement in their classes. Active engagement may include attending and participating in labs and group work, logging into college systems regularly, participating in course discussions, and reviewing course materials in synchronous, asynchronous, hybrid, or in-person formats, as applicable.

Students whose course participation is affected by an acute or chronic illness may request assistance through the Volpe Center for Accessibility and Succes by submitting a statement and supporting documentation. The office will work with students to discuss appropriate accommodation and support services. For assistance, students may contact the Volpe Center for Accessibility and Success at cas@sfc.edu.