Pass-Fail courses

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Undergraduate students

To provide greater flexibility in undergraduate elective and General Education courses, students may choose to receive a Pass (P) or Fail (F) grade instead of a traditional letter grade, according to the following guidelines:

- P grades will not be calculated in a student's GPA.
- HP (High Pass) will replace A, A-, B+, B, B-, C+, and C grades.
- LP (Low Pass) will replace C- and D grades.
- F earns zero credit and does impact a student's GPA.
- Courses required in the Honors program, major degree, and minor degree programs may not be selected for pass-fail status, including those that also satisfy a General Education requirement.
- Internships, field placements, tutorials, and independent study courses required for a major or minor degree program may not be selected to receive a P/F grade.
- Any course being used to substitute for a major or minor course may not be selected to receive a P/F grade.
- No more than one course per term and two courses per academic year can be taken on a P/F basis.

The P/F option may not exceed the following overall credit limits to earn a degree:

- Associate's degree – up to but not more than 6 credits
- Bachelor's degree – up to but not more than 12 credits

- Students who wish to take a course on a Pass/Fail (P/F) basis must submit the appropriate form to the Office of the Registrar by the deadline listed in the Academic Calendar. Students may withdraw their P/F request at any time before the deadline. After the deadline has passed, the P/F option cannot be reversed.

- Course instructors will submit letter grades at the end of each term. Grades will then be converted for students who submitted a P/F form.

It is highly recommended that students consult with their academic advisor before submitting a P/F form.
Further, students in programs that follow standards for external accreditation (i.e., Nursing, Teacher certification) should consult with their department chair before selecting the P/F option

for any course.

Graduate students

Graduate students may not elect courses on a pass-fail basis. However, the College may offer graduate courses (such as a graduate comprehensive) that are exclusively pass-fail.